



# LATE ADD PETITION

Office of the Registrar

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LMU ID NUMBER	NAME (LAST, FIRST)	SIGNATURE OF STUDENT	DATE
		<i>STUDENT ASSUMES FULL RESPONSIBILITY FOR FINANCIAL ADJUSTMENTS THAT MAY BE INCURRED TO THE STUDENT ACCOUNT BY THE APPROVAL OF THIS PETITION</i>	
EMAIL	PHONE		
COLLEGE/SCHOOL	LEVEL	TERM FOR WHICH REQUEST IS BEING MADE	
<input type="checkbox"/> BCLA <input type="checkbox"/> CBA <input type="checkbox"/> CFA <input type="checkbox"/> FTV <input type="checkbox"/> SOE <input type="checkbox"/> FRSCSE	<input type="checkbox"/> UG <input type="checkbox"/> GR <input type="checkbox"/> ND	<input type="checkbox"/> FALL <input type="checkbox"/> SPRING <input type="checkbox"/> SUMMER I <input type="checkbox"/> SUMMER II	YEAR

USE THE SECOND PAGE OF THIS FORM TO EXPLAIN WHY YOU ARE REQUESTING THIS EXCEPTION TO UNIVERSITY POLICY. THE FORM WILL NOT BE PROCESSED WITHOUT A DETAILED EXPLANATION. ATTACH ANY SUPPORTING DOCUMENTATION.

COURSE TO LATE ADD:	[ ][ ][ ][ ][ ]	[ ][ ][ ][ ]	[ ][ ][ ][ ][ ]	[ ][ ]	[ ][ ]
	CRN	DEPARTMENT	COURSE NO.	SECTION NO.	SEMESTER HOURS
RECOMMENDATION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	ACKNOWLEDGE	APPROVAL	DENIAL		DATE
RECOMMENDATION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	ACKNOWLEDGE	APPROVAL	DENIAL		DATE
RECOMMENDATION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	ACKNOWLEDGE	APPROVAL	DENIAL		DATE

COURSE TO LATE ADD:	[ ][ ][ ][ ][ ]	[ ][ ][ ][ ]	[ ][ ][ ][ ][ ]	[ ][ ]	[ ][ ]
	CRN	DEPARTMENT	COURSE NO.	SECTION NO.	SEMESTER HOURS
RECOMMENDATION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	ACKNOWLEDGE	APPROVAL	DENIAL		DATE
RECOMMENDATION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	ACKNOWLEDGE	APPROVAL	DENIAL		DATE
RECOMMENDATION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	ACKNOWLEDGE	APPROVAL	DENIAL		DATE

DETAILED EXPLANATION OF WHY YOU ARE REQUESTING AN EXCEPTION TO UNIVERSITY POLICY: \_\_\_\_\_

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UNIVERSITY REGISTRAR'S ACTION:	<input type="checkbox"/>	<input type="checkbox"/>		
	APPROVE	DENY	UNIVERSITY REGISTRAR (SIGNATURE)	DATE